

NAID® CERTIFICATION PROGRAM ADDITIONAL REQUIRED MATERIALS FOR APPLICATION

Company Name: _____ City/Town: _____ Audit #: _____

Access Individuals and Non Access Individuals List

Owners/Partners/Officers* of the Company	Title	Involved in Daily Operations Y/N	NAID Auditor use only					
			Conf Agr	Criminal	Drug	Driver Req	File Checked	

**All individuals listed above must have a signed Confidentiality Agreement and Criminal Record Search on file. If the individual is not involved in the daily operations of the business, then they can be exempt from the employment verification and drug screening requirements.*

Employee Name	Date of Hire	Access Y/N	Driver Y/N	Citizen Y/N	NAID Auditor use only						
					All Employees		Access Employees only				File Checked
					Conf Agr	I-9	Emp Ver	Criminal	Drug	Driver Req	
1.											
2.											
3.											
4.											
5.											
6.											
7.											
8.											
9.											
10.											
11.											
12.											
13.											
14.											
15.											

ADDITIONAL REQUIRED MATERIALS FOR APPLICATION

-continued-

Company Name: _____

City/Town: _____

List of Destruction and Collection Vehicles

Destruction or Collection	Vehicle Make	Vehicle Model	Vehicle Vin Number	License Plate Number	State/Country of License
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

List of Additional Paper/Printed Media Destruction Equipment (cont. from Item 3.1)

Equipment Type (Continuous Shred, Cross Cut, Pierce & Tear, Pulverizer, Disintegrator, Hammermill, Unspecified Equipment* or Pulping/Incineration [plant-based only])	Mobile or Plant-based	Manufacturer	Model	Serial #	Capacity (lbs/hr)	HP
2.						
3.						
4.						
5.						

*For Unspecified Equipment please attach detailed description with OEM specs, including dimensions/specification of cutting mechanism (screen hole size, blade width, etc.). Attach additional sheets if necessary.

List of Recipients of Destroyed Materials

Name of Recipient	Final Disposition of Materials (pulping, incineration, smelting, etc.)
1.	
2.	
3.	